

Submitting an Application for Admission through the ECF System

- Log in to the court's [ECF page](#) using the applicant's NextGen login and password.
- Under the Utilities Menu at the top, select "Bar Admission".
- Enter the State Bar Number, State of Residence, and choose a fee waiver option if applicable.
- Upload your admission application and any necessary supporting documentation as a single PDF file. You do not need to provide originals to the court.
- Click "Pay Fee and Submit Application".
- Log in (again) with your NextGen login and password and use the payment information on file or enter in a new method of payment.

For a more detailed guide please see the court's [CM/ECF User Manual](#).