

If an attorney wants to register for NextGen Account, he/she has to make sure that they have their individual Upgraded Pacer account. They can log-into <https://pacer.psc.uscourts.gov/pscof/login.jsf> to confirm that their Pacer account is upgraded. If the system welcomes the attorney by name and lists the account type as: Upgraded PACER Account, he/she can proceed to register for CM/ECF privileges in our court. If an attorney DOES NOT have an individual NextGen Pacer account, they should sign-up for one with PACER.

If the attorney has never e-filed with the court before, they will need to register for a new CM/ECF account through Pacer. Go to [www.pacer.gov](http://www.pacer.gov), select *Register* from the menu bar located at the top of the webpage, and click the *Start* button to follow the Registration Wizard through the process of registering to file in this court.



The screenshot shows the PACER website interface. At the top, there is a dark blue header with the PACER logo (Public Access to Court Electronic Records) and the United States Courts logo. Navigation links include HOME, REGISTER, FIND A CASE, E-FILE, QUICK LINKS, HELP, and CONTACT US. A 'Manage My Account | Case Search Sign In' link is also present. Below the navigation bar, the 'REGISTER' menu is expanded, showing options: PACER - Case Search Only, Attorney Filers, Non-Attorney Filers, District/Bankruptcy Filers (Legacy), and Firm Billing. The main content area is titled 'Registration Wizard' and contains the following text: 'PACER offers registrations for several different functions. This Registration Wizard is designed to help you decide which registration option is best for your needs. If you already know what you need, use the Register menu on the left side of the screen. Otherwise, click Start below to begin.' A prominent 'Start' button is centered below the text, and a 'More Information' link is located below the button.

After completing the registration process, you will receive electronic notification that your ECF registration is complete. The court typically processes such registration requests within 24 hours.