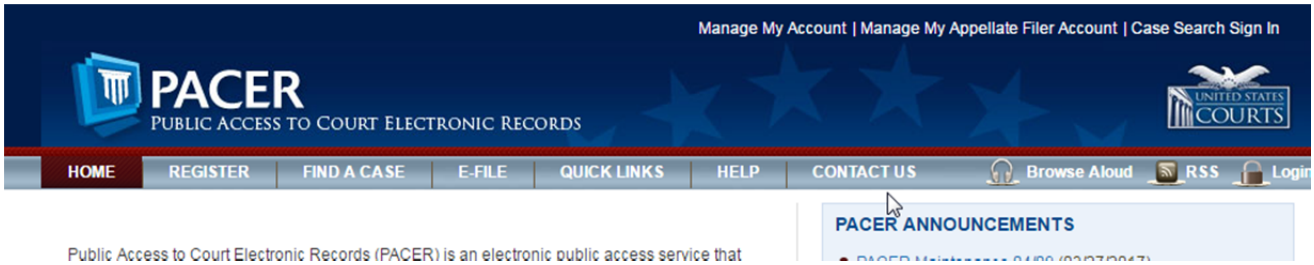
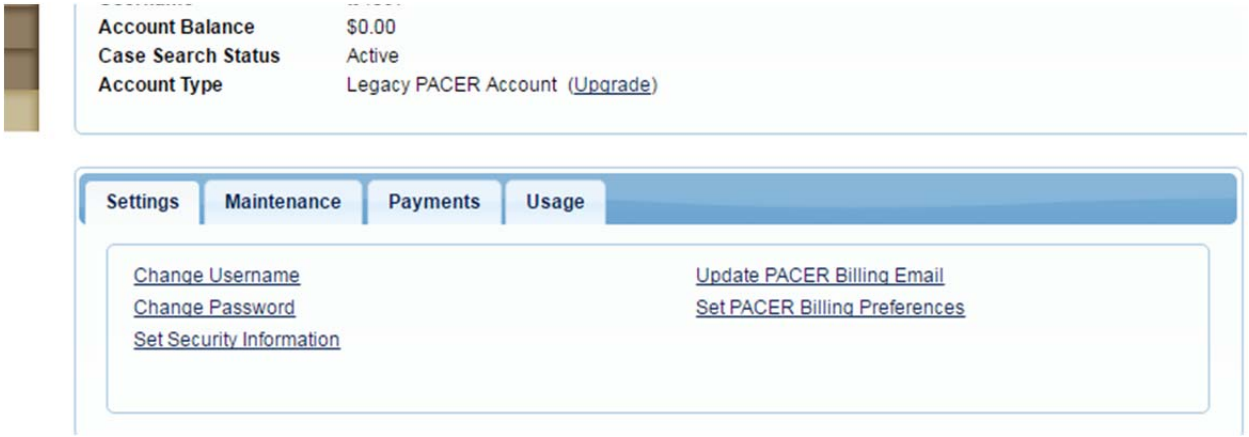
How To Upgrade a PACER Account

Your upgraded PACER account will have new security features, including self-service login retrieval and password reset. These features require you to add the following information to your account: a valid email address, a security question and answer, and your date of birth.

To upgrade your current PACER account, go to the PACER Service Home Page https://www.pacer.gov/ and click **Manage My Account** at the top center of the page:

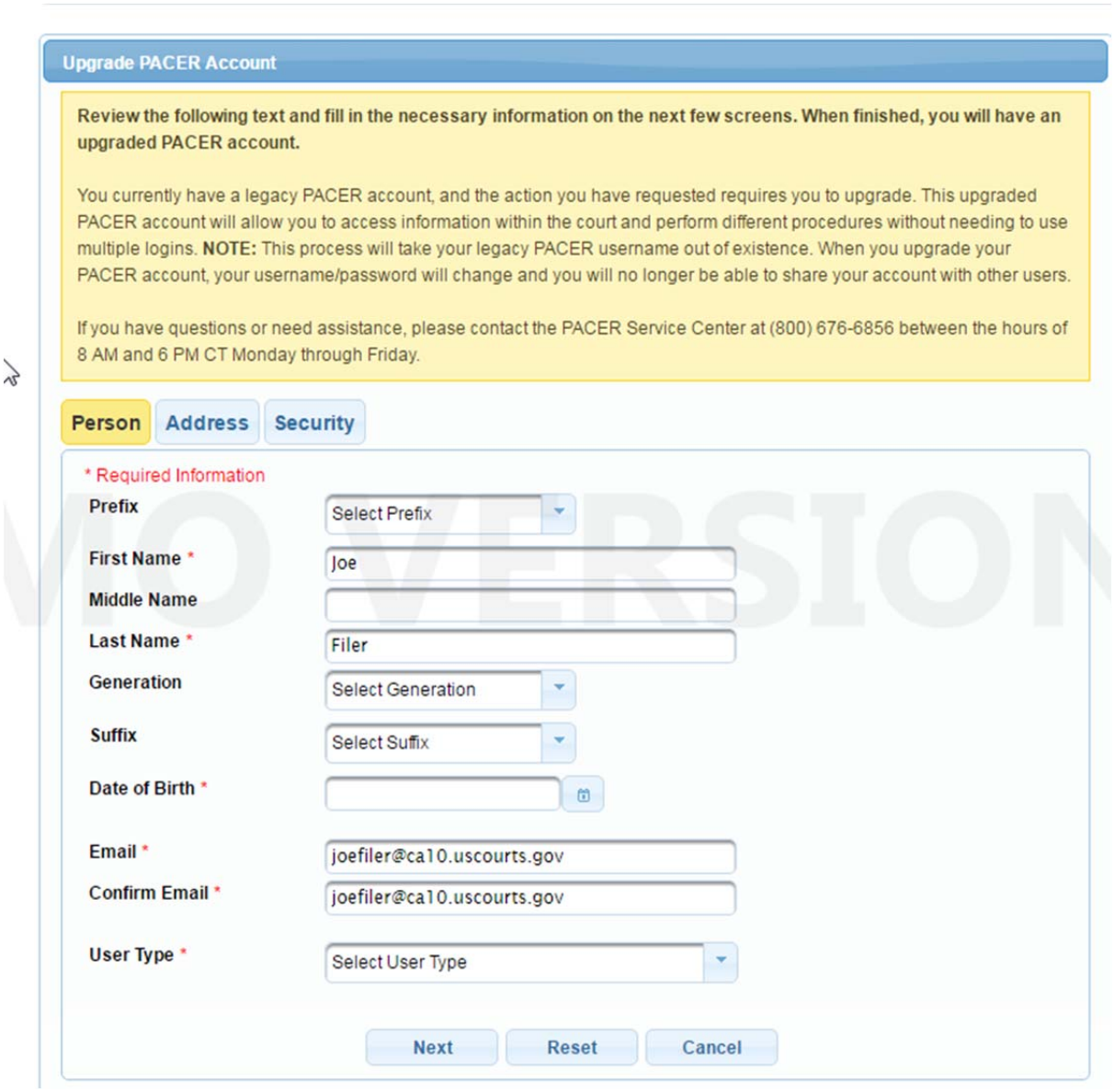


After you have logged in, select the Upgrade link adjacent to the Account Type section (you will not have this option present if you already have an upgraded account):

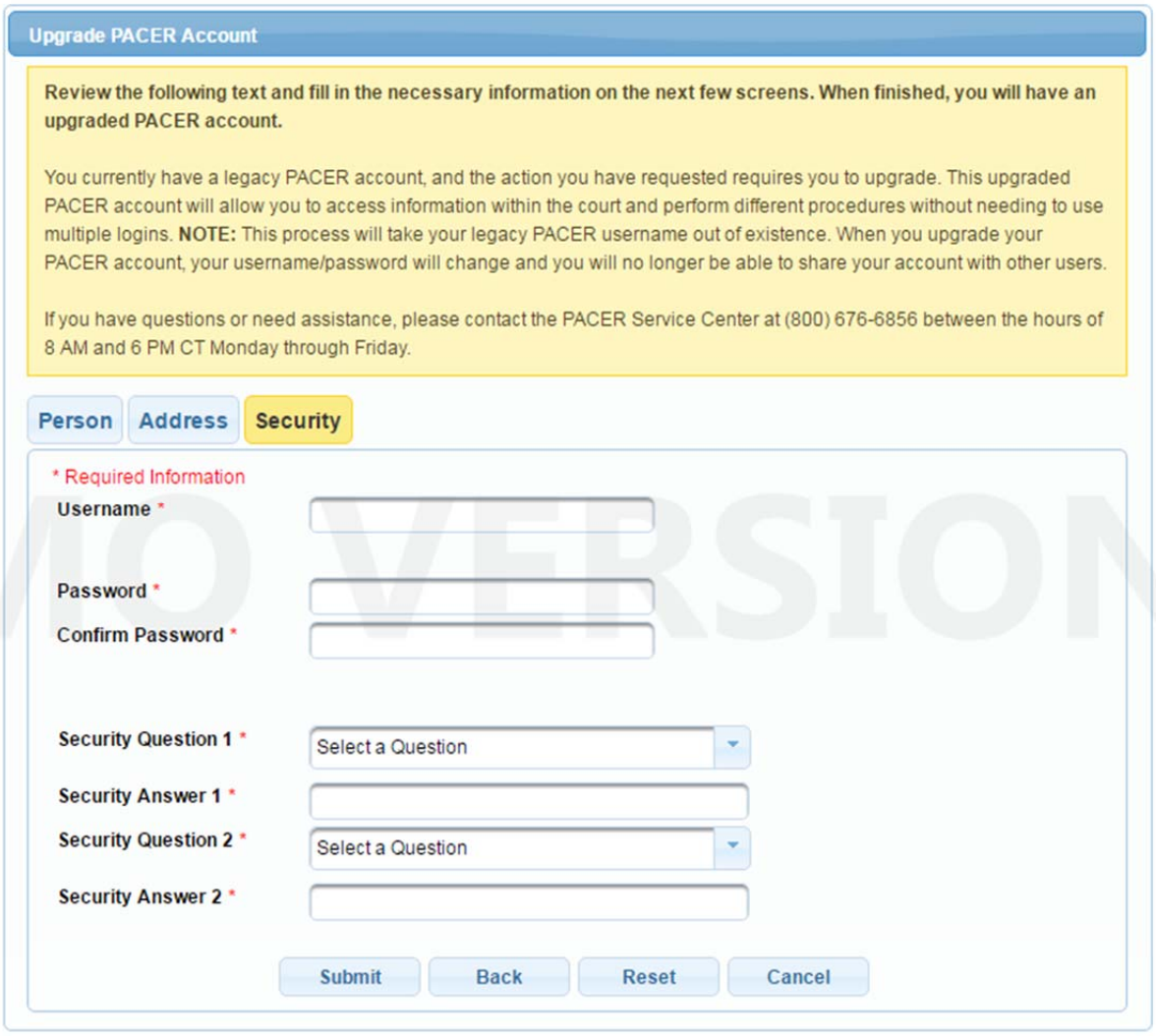


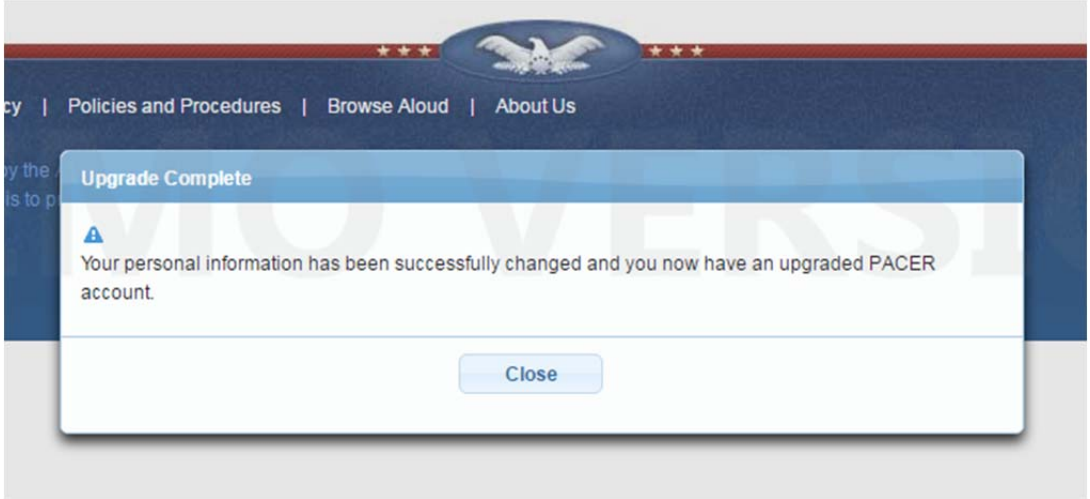
Take a moment to review the information about account upgrades. After you have read the information, fill out the required fields under the Person and Address fields.

Once you upgrade a PACER account, the upgraded account may be used for read-only PACER access to all courts and for filing access to NextGen CM/ECF courts. **NOTE**: Once the upgrade is complete, you will no longer be able to use your old PACER username and password.



After you have updated the Person and Address pages, you will be asked to create a new Username and Password on the Security page. You will also be prompted to add two security questions and answers:



Click Submit when finished. This is the final step in upgrading your PACER account. Once you click Submit, your new Username and Password will be active. You will no longer be able to log in using your old PACER Username and Password.

You should see an Upgrade Complete dialog box appear to confirm that your account has been successfully upgraded: