



## CAREER OPPORTUNITY U.S. COURT OF APPEALS FOR THE TENTH CIRCUIT

### About the Court:

The United States Court of Appeals for the Tenth Circuit is one of twelve regional appellate courts. Headquartered in Denver, Colorado, the Tenth Circuit includes six states: Oklahoma, Kansas, New Mexico, Colorado, Wyoming, and Utah.

The Tenth Circuit is dedicated to recruiting talented and driven professionals who are committed to ensuring equal justice under the law.

### Working for the Court:

The Tenth Circuit offers work-life balance, comprehensive benefits and the opportunity to collaborate with dedicated professionals.

Benefits include: health, dental, vision, and life, insurance; annual and sick leave and paid holidays; retirement and a retirement savings and investment plan (TSP); potential student loan forgiveness, and the judiciary's supplemental benefits.

For more information about the Tenth Circuit, visit: [ca10.uscourts.gov](http://ca10.uscourts.gov)

<b>POSITION:</b>	Branch Librarian (#26L02)
<b>LOCATION:</b>	Albuquerque, New Mexico
<b>TYPE:</b>	Full-time and permanent with a comprehensive benefits package. Benefits overview available at <a href="#">BENEFITS</a> .
<b>SALARY RANGE:</b>	CL 27-28 (\$60,380- \$117,657). Commensurate with qualifications and experience.
<b>OPENED:</b>	February 6, 2026
<b>CLOSED:</b>	Open until filled. Applications reviewed as received.

### POSITION OVERVIEW:

The Branch Librarian for the New Mexico manages and maintains law libraries and provides research and reference services to federal judges and judiciary staff throughout the District of New Mexico. This position supervises one full-time Library Technician, and reports to the Associate Circuit Librarian in Denver.

The Branch Librarian works with the Circuit Librarian and other Research and Reference Librarians circuit-wide to develop and deliver training and educational programs to court staff and to provide online reference and research services (including Westlaw, Lexis-Nexis, OCLC, SIRSI ILS, and the judiciary intranet).

### REPRESENTATIVE DUTIES:

In addition to providing research and reference services, the Branch Librarian is expected to perform outreach, be comfortable with emerging technologies, improve access to online databases and Internet resources, and provide training. The librarian may perform chambers collection maintenance, as needed. The librarian works as part of a collaborative team on library-wide issues and projects with other librarians in the Circuit. Travel within the circuit may be required.

### REQUIRED QUALIFICATIONS:

- Master's degree in library science from an ALA-accredited institution.
- At least one year of professional law library experience.
- Solid online research skills (including Lexis, Westlaw, and the Internet).
- Familiarity with both print and electronic resources and experience working with instructional technology and multi-media formats.
- Excellent organizational, interpersonal, and communication skills, including willingness to make presentations, conduct training sessions, and work in a team environment.



## CAREER OPPORTUNITY U.S. COURT OF APPEALS FOR THE TENTH CIRCUIT

### **PREFERRED QUALIFICATIONS:**

- JD from an ABA-accredited law school.
- Previous supervisory experience within a library.

### **HOW TO APPLY:**

Submit cover letter, resume and [Application for Judicial Employment \(AO 78\)](#) to [HR@ca10.uscourts.gov](mailto:HR@ca10.uscourts.gov). Indicate #26L02 in the subject line.

Applications that do not include all required materials will not be considered.

### **CONDITIONS OF EMPLOYMENT:**

Must be a U.S. citizen or lawful permanent resident seeking U.S. citizenship. Excepted service appointments are “at will.” Appointment contingent on successful completion of a federal employment background check. Subject to the Code of Conduct for Judicial Employees. Only applicants selected for interview will be contacted. The U.S. Courts are equal opportunity employers.