

**APPLICATION FOR MEMBERSHIP
TENTH CIRCUIT APPELLATE CRIMINAL JUSTICE ACT (CJA) ATTORNEY PANEL**

To represent litigants in the Tenth Circuit Court of Appeals, all counsel, including counsel appointed under the Criminal Justice Act, must be admitted to practice before the bar of this Court. Admission requirements are found in Fed. R. App. P. 46 and 10th Cir. R. 46.2. To be considered for membership on the appellate CJA panel, applicants must meet the criteria contained in Part III of the Court's Criminal Justice Act Plan. A complete description of the criteria for eligibility can be found in Addendum I of the [Tenth Circuit Local Rules](#).

To apply for membership on this Court's CJA appellate panel, complete this application. If needed, you may use additional space provided on page 9. Applications must include, as attachments, the following materials in **.pdf format**:

1. A complete curriculum vitae or current resume.
2. A recent appellate brief that *only you* authored. See Certification of Authorship on page 7.
Do not include any attachments or other addenda.

Incomplete applications will not be considered.

Email your application and attachments to: clerk@ca10.uscourts.gov

Direct questions regarding this application to either the Clerk of Court (303.844.3157) or the CJA Standing Committee Chair, Virginia Grady (Virginia_Grady@fd.org).

You may also contact your local representative on the court's CJA Standing Committee: Virginia Grady, Chair (CO FPD); Ty Gee (CO); Julia O'Connell (ND/ED OK FPD); Kari Schmidt (KS); Mark T. Baker (NM); Megan Hayes (WY); Kathryn Nester (UT); or Michael Brooks (OK).

1. Applicant Information

Name: _____

Firm Name: _____

Office Address: _____

City, State, Zip Code: _____

Email Address: _____

Office phone number: _____

Mobile phone number (optional): _____

2. Post-Graduate Degrees

- a. Where and when did you receive your law degree?

- b. List any other post-graduate degrees.

3. Bar Admissions

- Are you admitted to practice before the bar of this Court? Yes No
- List all other courts where you are admitted to practice.

4. Panel Memberships

- a. Are you a member of any other Criminal Justice Act appellate panel? Yes No

- b. List all other Criminal Justice Act appellate panels of which you are currently a member.

- c. List all other Criminal Justice Act district court panels of which you are currently a member.

5. Disciplinary History

- a. Have you ever been disciplined, or are you the subject of any pending disciplinary proceeding in the bar of any court (state or federal)? Yes No
- b. Has any court held that you provided ineffective assistance of counsel? Yes No
- c. If you answered "yes" to questions (a) or (b), please explain the circumstances and the outcome of the proceedings. You may continue your answer on page 9 of the application.

6. Current Practice Areas

- a. Describe the primary subject and location of your practice.
- b. What percentage of your practice is devoted to criminal defense?
- c. What percentage of your criminal defense practice is devoted to appeals? Please identify the appellate court(s) in which you have appeared as defense counsel.

7. Appellate Practice Experience

- a. Provide a list of **no more than 10 cases**, including the most recent three cases, preferably criminal, in which you authored the briefs and were counsel of record before the **Tenth Circuit Court of Appeals**. Provide the case name and court case number and indicate any in which you presented oral argument. You may but are not required to include a very brief description of the nature of the case below (e.g., firearms violation) and the primary or dispositive question presented on appeal.

Case Name: _____
Court Case Number: _____
Oral argument: Yes No
Nature of the case: _____

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Court Case Number: _____
Oral argument: Yes No
Nature of the case: _____

- b. Provide a list of **no more than 8 cases**, including the three most recent cases, preferably criminal, in which you authored the briefs and were counsel of record before the **United States Supreme Court** and any **other United States Courts of Appeals**. Provide the jurisdiction, case name, court case number, and indicate any in which you presented oral argument. You may but are not required to include a very brief description of the nature of case below (e.g., firearms violation).

Case Name: _____
Jurisdiction and Court Case Number: _____
Oral argument: Yes No
Nature of the case: _____

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Jurisdiction and Court Case Number: _____
Oral argument: Yes No
Nature of the case: _____

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Nature of the case: _____

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Jurisdiction and Court Case Number: _____
Oral argument: Yes No
Nature of the case: _____

- c. Provide a list of **no more than 5 cases**, preferably criminal, in which you authored the briefs before a **state appellate court**. Provide the jurisdiction, case name, court case number, and indicate any in which you presented oral argument.

Case Name: _____
Jurisdiction and Court Case Number: _____
Oral argument: Yes No

Case Name: _____
Jurisdiction and Court Case Number: _____
Oral argument: Yes No

Case Name: _____
Jurisdiction and Court Case Number: _____
Oral argument: Yes No

Case Name: _____
Jurisdiction and Court Case Number: _____
Oral argument: Yes No

Case Name: _____
Jurisdiction and Court Case Number: _____
Oral argument: Yes No

8. Client Communications

- a. In which languages other than English are you able to communicate with your clients?
- b. Do you have experience using an interpreter to communicate with your clients?
Yes No
- c. Are you willing to regularly communicate with your clients and keep them informed of the progress of the appeal (when necessary, with the assistance of an interpreter)?
Yes No

9. Continuing Legal Education

Provide a comprehensive list of the Continuing Legal Education courses you have taken in the last five years that may relate to a federal criminal appellate practice. Include the name, year, and sponsor of each program. Indicate whether you attended all or part of each program. You may continue your answer on page 9.

10. Federal Subject Matter Expertise

Identify any particular area of federal criminal law subject matter expertise (e.g., immigration, habeas corpus, death penalty) and describe your experience in these areas.

11. Availability

- a. Occasionally, appellate panel attorneys are asked to accept a case from a Tenth Circuit district other than that in which the attorney has offices or resides. If asked, will you accept appeals from other districts? Yes No

- b. Are there any district courts from which you **cannot** accept cases due to a conflict? (e.g., where you worked or for whom you law clerked?) If so, identify the districts or judges.

- c. Are there any districts from which you **will not** accept appointments?
 CO KS NM OK-E OK-N OK-W UT WY
If you answered “yes,” please provide a brief explanation.

12. References

Provide the names, business addresses, email addresses, and phone numbers of three people, preferably attorneys, who are familiar with your written and oral advocacy skills.

13. Certifications

With my signature below, I certify the following:

- a. The attached writing sample is my own written work, and a product of my own research.
- b. I have a working knowledge of the Tenth Circuit CJA Plan, the Tenth Circuit Rules, the Federal Rules of Appellate Procedure, the Federal Rules of Evidence, the Federal Rules of Criminal Procedure, the United States Sentencing Guidelines, and provisions of the United States Code relevant to federal criminal appeals.
- c. I am willing to accept at least one appointment each year of my term.
- d. The information contained in this application is true and accurate to the best of my knowledge.

Signature: _____

Date: _____

Additional Information